

**Minutes of TGAA committee meeting held at 23 Chalfont Road, Oxford on July 3<sup>rd</sup> 2008.**

**Present:** Tony Hollander (chairman), Kate Lack (secretary), John Porter (treasurer), Vibeke Mannion, Carol Jarvis (lettings secretaries), Stuart Skyte (website and social), Peter Jarvis (pest and vermin control)

**Apologies:** Neil Maclellan (deputy chairman)

Agenda

1. **Walton Well Bridge** weight limit proposals – discussed. Decided to respond with request to County Council for 4 permits annually to allow for skip delivery and collection. **Action: KL**
2. **Summer picnic – July 5<sup>th</sup>**. NM to provide small marquee, TH and SS to collect tables from St Margaret’s Institute. No music this year. Harvest supper – to be held on October 25<sup>th</sup> 2008. Planning in progress.
3. **Machinery insurance** – Committee discussed disclaimer against personal injury document drafted by JP and TH in line with advice from our insurance provider. Committee agreed that a list be drawn up of experienced machinery users willing to give instruction to members on safe use of machinery. List to be displayed on both boards and in both sheds. Contact details to go into the Welcome pack. Advice about goggles, ear muffs etc. to be included. Two copies to be signed, one for allotmentee to keep and one to be kept on file in the machinery shed. Blank copies to be available in machinery shed. TH to approach John Ashby and Jonathan Clark re joining the list of instructors. TH – flail, strimmer, motor mowers; PJ – Mowers, strimmer, JP – Mowers, tiller, flail **Action: TH, JP, KL**
4. **Shed policy**– draft policy discussed. To be revised and to be agreed at next AGM. **Action: SS**
5. **Fencing** – TH reported that he was awaiting confirmation from Ian Shepperd at the City Council of proposals and implementation date. There was apparently a shortage of metal.
6. **Rabbits** – PJ reported that Tony Brind (Council pest controller) had provided more stringent equipment for dealing with rabbits. The rat boxes had been rebaited. PJ had them in his shed.
7. **Car park** – Discussion about amount of wood chippings deposited there. It was not clear who or what the source was but members were finding it useful.
8. **Rent rebate re flooding** – JP to follow up. He reported that he had earlier made a preliminary enquiry to the council but had not yet had a response. **Action: JP**
9. **Treasurer** – JP to resign at the end of the year. The committee expressed their regret at this decision but were pleased to hear from TH that Bob Crabtree had agreed to become treasurer.
10. **Welcome letter** – to include new information about caring for a new plot, use of machinery (see above) and discouraging use of carpets as weed repressants.
11. **Soil Analysis** – CJ to let Karen Seal have necessary plot information.

The meeting ended at 9.30 pm